

**Instructions:**

- Download and print this form.
- Bring this form with you to your presentation.
- Complete this form and email it (as a pdf or image file) to [discoverhci@cchicertification.org](mailto:discoverhci@cchicertification.org).
- Completed forms must be received by CCHI via email within 10 days of the date of the presentation.
- Take a photo of yourself at the event and submit (email) with the completed form.

**Voucher:**

Presenters who meet the guidelines will receive a \$10.00 voucher applicable toward the certification renewal. Voucher is emailed to the presenter within 4 weeks of submission. One voucher will be issued per qualifying presentation. Presenters can accumulate up to 5 vouchers (\$50.00) during each two-year certification renewal cycle.

**Qualifying guidelines:**

- Audience – School children, university students, community organizations/clubs (example: 4H, Boys and Girls Club, refugee center, etc.)
- Venue – Career Fair, classroom guest speaker, etc.
- Duration – presentation must be a minimum of 20 minutes

**Presenter information:**

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone number: \_\_\_\_\_

\_\_\_\_\_  
Presenter's Signature**Please check all boxes to indicate your agreement and acceptance of terms and sign.** I understand that decisions on vouchers are CCHI's sole discretion and decisions are final. I agree and consent to the use of my name and likeness/photograph in connection with any publicity, advertising, and promotion activities related to the presentation referenced in this form. I agree to indemnify and hold harmless any and all directors, officers, agents, and employees of CCHI from any and all liability arising in connection with this presenter verification form.**Presentation Venue**

Host organization name: \_\_\_\_\_

Date: \_\_\_\_\_

Time/duration: \_\_\_\_\_

**Presentation Verification**

Host first and last name: \_\_\_\_\_

Host signature: \_\_\_\_\_

## **Summary of Experience**

*CCHI is interested in knowing more about your experience presenting. Please write a brief description summarizing your experience. Consider including the following information: Attendee demographics, number of attendees, reactions and questions to content presented, tips for other presenters, etc.*