

Resources

General information about the certification process and policies: *CCHI's Candidate's Examination Handbook* at http://cchicertification.org/uploads/CCHI_Candidate_Examination_Handbook.pdf

Application at
<https://cchi.learningbuilder.com>

Testing locations and dates:
<http://cchicertification.org/certifications/scheduling/>

Certification fees:
<http://cchicertification.org/certifications/preparing/>

CoreCHI™ & CHI™ Practice Exams:
<http://cchiinterpreters.org>

Study tips & preparation:
<http://cchicertification.org/certifications/preparing/>

Additional resources:
<http://cchicertification.org/education/>

Certification Renewal:
<http://cchicertification.org/renew-certification/renewal-process/>

Accredited Continuing Education programs:
<http://ceapcchi.org/FindAProvider>

CE online training:
<http://cchiinterpreters.org>

Contact us:
about *application* or *renewal*:
apply@cchicertification.org
about *testing process*:
CMSspecialist@CCHicertification.org

CoreCHI™ Process (for all languages)

Week 1	<ul style="list-style-type: none"> Review eligibility requirements at http://cchicertification.org/certifications/eligibility/. Complete and submit the application online at https://cchi.learningbuilder.com. You will pay the fees for the application and the CoreCHI™ exam together at this time.
Week 2-3	<ul style="list-style-type: none"> Application review and approval by CCHI. The CoreCHI™ <i>Notice To Schedule</i> is emailed to you.
Week 3	<ul style="list-style-type: none"> When you receive the CoreCHI™ <i>Notice</i>, schedule the exam for a time convenient for you.
Week 4-5	Take the CoreCHI™ exam at a nearest test center.
Week 4-6	<ul style="list-style-type: none"> Receive the official score for the CoreCHI™ exam. If you interpret in a language other than Arabic, Mandarin or Spanish, upon passing, receive the CoreCHI™ Certificate.

If you are an interpreter of Arabic, Mandarin or Spanish, you must proceed to take the corresponding oral performance CHI™ exam.

CHI™ Process (for Arabic, Mandarin, Spanish)

Week 1-2	<ul style="list-style-type: none"> Upon passing the CoreCHI™ exam, pay for the CHI™ exam. When you receive the CHI™ <i>Notice to Schedule</i> email, schedule the exam according to the instructions.
Week 3-8	Take the CHI™ exam at a nearest test center (may be different than the CoreCHI™ test center).
Week 9-14	Receive the official score for the CHI™ exam (i.e. 4-6 weeks after the last day of a testing window).
Week 12-16	Upon passing the CHI™ exam, receive the CHI™ Certificate (i.e. within 2 weeks of the official score).